

Minutes of Regular Meeting October 5, 2026

I. Call to Order

The meeting was called to order by President Ken Armbrustmacher at 5:00 p.m.

Members Present: Ken Armbrustmacher, Dave Kudwa, Mark Palmer, Stacie Rulison, Ken Krapohl

II. Welcome and Introductions - President Armbrustmacher conducted the introduction of Board

Members, Administrators, and Guests: Scott Koenigsknecht, Renee Thelen, Karmen Hungerford, Christy Callahan, Rich Koenigsknecht, Jennifer Smith, Pete Klein, Lori Schulte, Ken Lounds, Vicki O'Rourke, Amber Creech, Justin VanCourt, Madison Tipton, Laiken Watkins, Zach Mayne

III. Approval of Agenda

Motion by Kudwa, supported by Rulison, that the October 5, 2026 Agenda be approved as presented.

Motion carried unanimously.

IV. Approval of Minutes

Motion by Palmer, supported by Krapohl, that the Board approve the minutes of the September 14, 2026 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Rulison, supported by Krapohl, to approve the Consent Agenda. Motion carried unan.

- Payment of Bills for August 2026: \$5,055,794.02
- Revenue & Expenditure Reports and Cash Analysis and Investment Report for August 2026
- Resignations: Mellisa Vandorp
- Travel – Pre-Approval
 - Joan Firestone - "Strong Beginnings Site Visits", Menominee, MI, November 11-12, 2026 (This travel was previously approved for November 5-6 at the September Board Meeting)
 - Renee Thelen - "2026 CASE Conference", Providence, RI, November 9-13, 2026; Renee will co-present Supporting the General Educator Role in the Determination of a Free Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE): Strategies for Collaborative Success. Additionally, Renee will be recognized at the conference as the 2026 recipient of the CASE Outstanding Administrator award. As a volunteer member of the CASE PD Committee and 2026 CASE award recipient, Renee's conference registration fees, flights, and 3 night's lodging will be paid by CASE. A CASE Board meeting will be held on November 10th.
 - MiMTSS - Wen Tracy, Sam Patton - "MiMTSS In Person All Center Staff Meeting", Lansing, MI, December 7-8, 2026
 - MiMTSS - Karrah Sampson, Allen Putnam, Kristen Rizzuto-Hellebuyck, Kate Smith, Johanna Toth, Julie Bourke - "Plain talk for Literacy", New Orleans, LA, February 23-26, 2026
- Travel – Post Approval
 - Kasey Miles, Lindsay Weismiller, Haley Young, Jacey Miller - "EMDR Basic Training", River Forest, IL, August 3-7, 2026
 - MiMTSS - Wen Tracy - "MiMTSS In Person All Center Staff Meeting" and "Data System Orientation Training", Lansing, MI, September 14-18, 2026
 - MiMTSS - Sam Patton - "MiMTSS In Person All Center Staff Meeting", Lansing, MI, September 15-16, 2026
- Contract with Rebecca Gorinac Consulting, LLC to serve as Strong Beginnings Implementation Consultant, for up to \$36,200, October 6, 2026-June 30, 2027
- Change Alexa Schinderle's title from Care Coordinator and Grant Writer to Project Coordinator paid according to the Operational & Administrative Personnel scale in the Compensation Manual

- Change Joan Firestone's title from 3-Yr-Old Project Consultant to Strong Beginnings Lead to be accompanied by advancement from an hourly rate of \$121.42 to an hourly rate of \$125.06
- Updated job description and title change for Amy Basket (effective 10/1/26) from Implementation Specialist to Math MTSS Specialist
- Contract with Grand Valley State University for the purchase of Regional Collaborative Network services for 2026-2027. CCRESA is the fiscal agent of the Regional Collaborative Network for the University's Autism Education Center's Statewide Autism Resources and Training (START) Project for the State of Michigan's 2026-2027 fiscal year
- Notification of payments made to Panther Pause Cafe for the 2026-2027 fiscal year
- Notification of payments made to Barbara Schinderle for the 2026-2027 fiscal year
- Snow Removal Services to be provided by Smith Lawnsapes for Ed Center and Admin Building
- MiSTEM Marketing Contract with GÜd Marketing
- MiMTSS Consultant Service Contract with Dr. David Moore for the Central Office Leadership Academy for the 2026-2027 school year for the amount of \$22,500
- Approval of the 2026-2027 Educational Center Student Handbook
- Renewal of our existing contract with Caring & Sharing Family Life Services for July 1, 2026-September 30, 2026 and approval of new contract for October 1, 2026-September 30, 2027 for 1.5 Early On Home Interventionist services personnel not to exceed \$97,688

VII. Board of Education Report

- Superintendent Koenigsknecht provided the CCRESA Staffing Report for September 2026 and shared Departmental Highlights
- Superintendent Koenigsknecht presented the First Quarter Quarterly Board Goal Update
- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board
- Jennifer Smith presented the CTE Departmental Update joined by Justin VanCourt and students: Madison Tipton, Laiken Watkins, Zach Mayne

VIII. Recommendations from the Superintendent and/or Action

- Motion by Rulison, supported by Palmer, that the Board approve the new Paraprofessional position as presented, to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Palmer, supported by Krapohl, that the Board approve Alexandra Crites for the School Psychologist Practicum position, in compliance with Board Policy 3120; to be paid according to Other/ Negotiated Salary and Wages in the Compensation Manual. Motion carried unanimously.
- Motion by Rulison, supported by Palmer, that the Board approve Zoey Parish and Cameron Lindsay as the two Behavior Mental Health Specialist Interns for Instructional Services, in compliance with Board Policy 3120/4120; paid per Schedule A in the Compensation Manual. Motion carried unanimously.
- Motion by Kudwa, supported by Krapohl, that the Board approve the Mid Michigan College Contract as presented. Motion carried unanimously.

IX. Other Matters for Possible Discussion/Action

- President Armbrustmacher reminded the Board that the Board Retreat is November 2, 2026, following the Regular Board Meeting.
- Motion by Krapohl, supported by Rulison, that the October 5, 2026 Regular Board of Education Meeting be adjourned at 5:53 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa, Secretary

Lori Schulte, Recording Secretary