

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Regular Meeting
December 1, 2025**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 3:45 p.m.

Members Present: Ken Krapohl, Dave Kudwa, Mark Palmer

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests Scott Koenigsknecht, Rich Koenigsknecht, Renee Thelen, Emily Palmatier, Karmen Hungerford, Pete Klein, Christy Callahan, Jennifer Smith, Ken Lounds, Lori Schulte, Jeremy Charvat, Jay Harvey

III. Approval of Agenda

Motion by Palmer, supported by Kudwa, that the December 1, 2025 Agenda be approved as presented. Motion carried unanimously.

IV. Approval of Minutes

Motion by Kudwa, supported by Palmer, that the Board approve the minutes of the November 3, 2025 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Palmer, supported by Kudwa, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills for October 2025: \$2,400,189.51
- Revenue & Expenditure Reports and Cash Analysis and Investment Report for October 2025
- Separation Agreement
- Resignations: Savana Lerner, Heidi Waugh
- Board Approved MiMTSS Travel for "Plain Talk About Literacy and Learning", New Orleans, LA, March 11-13, 2026
- Pre Conference Travel Approval:
 - Jen Champagne - "National Training Institute (NTI) on Challenging Behavior 2026 Conference", Tampa, FL, April 6-10, 2026
 - Early Childhood Intervention Specialist (Vacant Position) - "National Training Institute (NTI) on Challenging Behavior 2026 Conference", Tampa, FL, April 6-10, 2026
 - Kelsey Biswanger, non-OIP staff - (Michigan Alliance for Families) - "National Training Institute (NTI) on Challenging Behavior 2026 Conference", Tampa, FL, April 7-10, 2026
 - Shari O'Boyle - "National Association of School Psychologists Annual Convention", Chicago, IL, February 24-27, 2026
 - Renee Thornburgh - "National Association of School Psychologists Annual Convention", Chicago, IL, February 24-27, 2026
 - Kate Fanelli - "Meeting with Brad Rose, Consulting", Boston, MA, December 7-9, 2025
 - Jeff Diedrich - "Meeting with Brad Rose, Consulting", Boston, MA, December 7-9, 2025
- Post Conference Travel Approval
 - Karen Stutzman - "NCHSE Conference", Cincinnati, OH, October 28-31, 2025
 - Kiersten Wolfe - "Closing the Gap and Coaching for AAC Success", Minneapolis, MN, October 21-24, 2025
 - Renee Thelen - "Council of Administrators of Special Education (CASE) Fall Conference", Oklahoma City, OK, November 4-7, 2025
 - Update to travel: Kelsey Brewer - Out of State Travel to Oakland, New Jersey, November 10-15, 2025; Kelsey did not go due to government shutdown and flight cancellation

- School Social Work Contracts:
 - Contract with Andi McGuire for School Social Work coverage for an upcoming leave as well as caseload overflow until our posted vacancy is filled
 - Contract with Cyndi Geiger for School Social Work coverage for an upcoming leave.
 - Contract with Pure Balance Therapy & Consulting (Leigh Hammontree) for School Social Work coverage for an upcoming leave
 - State Personnel Development Grant (SPDG) Disbursement

VII. Board of Education Report

- Superintendent Koenigsknecht provided the Staffing Report and Departmental Highlights
- Rich Koenigsknecht presented the Board with an Educational Center Renovation Budget Report
- Jennifer Smith provided the Board with highlights from the Career Expo

VIII. Recommendations from the Superintendent and/or Action

- Motion by Kudwa, supported by Palmer, that the Board approve the new Behavior Mental Health
- Motion by Palmer, supported by Kudwa, that the Board approve the reclassification of Larissa Contreras to Paraprofessional for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Palmer, supported by Kudwa, that the Board approve Jay Harvey as Human Resources Coordinator for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Coordinator/Trainer Scale in the Compensation Manual. Motion carried unanimously.
- Motion by Palmer, supported by Kudwa, that the Board approve Melanie Walter as Para-professional for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Kudwa, supported by Palmer, that the Board approve Shannon Robinson for an Early Childhood Special Education Teacher for the 2025-2026 school year, in compliance with Board Policy 3120; to be paid according to the Master Agreement. Motion carried unanimously.
- Motion by Palmer, supported by Kudwa, that the Board approve Molly Hausbeck as Speech and Language Pathologist for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Kudwa, supported by Palmer, that the Board adopt Resolution D: Opt-In Subject to Rescission as presented. Motion carried by a unanimous roll call vote.

IX. Other Matters for Possible Discussion/Action

- Motion by Palmer, supported by Kudwa, that the December 1, 2025 Regular Board of Education Meeting be adjourned at 4:09 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa, Secretary

Lori Schulte, Recording Secretary