

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Regular Meeting
November 3, 2025**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 5:00 p.m.

Members Present: Ken Krapohl, Ken Armbrustmacher, Dave Kudwa, Stacie Rulison

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests

Scott Koenigsknecht, Rich Koenigsknecht, Karmen Hungerford, Pete Klein, Christy Callahan, Jennifer Smith, Ken Lounds, Lori Schulte, Vicki O'Rourke, Jen Champagne, Ali Barnes, Dar Pung, Rae Hartsuff

III. Approval of Agenda

Motion by Rulison, supported by Armbrustmacher, that the November 3, 2025 Agenda be approved as presented. Motion carried unanimously.

IV. Approval of Minutes

Motion by Armbrustmacher, supported by Rulison, that the Board approve the minutes of the October 6, 2025 Regular Board meeting as printed. Motion carried unanimously.

Motion by Kudwa, supported by Rulison, that the Board approve the minutes of the October 20, 2025 Board Work Session as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Rulison, supported by Armbrustmacher, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills for September 2025: \$1,805,763.65
- Revenue & Expenditure Reports and Cash Analysis and Investment Report for September 2025
- Resignation: Chelsea Mallory
- Pre Conference Travel Approval Alt+Shift:
 - Jeff Diedrich - "ATIA Conference", Orlando, FL, January 28-31, 2026
 - Megan Hojnacki, Kelsey Brewer, Lynn Bahena, Rachel Tabron - "Learning Forward", Boston, MA, December 6-10, 2025
- Pre Conference Travel Approval MiMTSS:
 - Sam Patton, Wen Tracy - "MiMTSS Annual Conference", Lansing, MI, November 11-14, 2025
 - Sam Patton, Wen Tracy - "MiMTSS TA Center All Center in Person Meeting", Lansing, MI, Dec. 14-16, 2025
 - Kim St. Martin - "Pacific Coast Research Conference (PCRC)", Long Beach, CA, Feb. 3-7, 2026
- Post Conference Travel Approval
 - Jorri Novak - "National DEC Conference," Portland, OR, October 6-October 10, 2025
 - Lisa Seigel – MiSTEM Out of State Travel to Washington DC - Cancelled due to funds being cut
- Contract with Michigan State University to study the effectiveness of 32n funding
- MiMTSS Qualtrics Software Prog. Subs. - \$11,250 Service Quote - Jan. 10, 2026 – Jan. 9, 2027
- MiMTSS Contract for consultant services with Dr. Caryn Ward through the Research Triangle Institute International for the 2025-26 school year. Timeline: Dec. 1, 2025 through Sept. 30, 2026
- Contract with Grand Traverse Resort and Spa for event space and food for 2028 Early On Conference on November 13-16, 2028 in Acme, MI
- Early On Faculty Grant Award Letter for funding two proposals: Impact of Social Networks on the Social Validity of Autism Evidence-Based Practices in Early Intervention Providers; not to exceed \$5,950 and Enhancing Practicum Experiences through Peer Mentoring in Early Childhood Education; not to exceed \$7,000

- Amendment to contract with Wayne RESA to operate an additional classroom utilizing Phase 1 remaining funds. Details include: \$20,000 startup, a prorated amount of \$132,000 (\$9428.57 per child) for operating at least 80 days and an option for at least \$350 per child for transportation
- Strong Beginnings Contracts for funding five ISDs to operate Strong Beginnings classrooms whose applications were approved at the July 16, 2025 CCRESA Board of Education meeting.
Eaton RESA, Ingham ISD, Jackson County ISD, Lapeer ISD, Menominee County ISD
- Change of Emilie Brzak's title Help Me Grow Care Coordinator to Help Me Grow Care Coordinator Lead to be accompanied by advancement from step 2 to 3 on the Coordinator/Trainer schedule

VII. Board of Education Report

- Superintendent Koenigsknecht provided the Staffing Report and Departmental Highlights
- OIP Departmental Presentation – Christine Callahan and Dr. Jennifer Champagne

VIII. Recommendations from the Superintendent and/or Action

- Motion by Armbrustmacher, supported by Rulison, that the Board approve the new Paraprofessional position as presented, to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Kudwa, supported by Rulison, that the Board approve the new School Social Worker position as presented, to be paid according to the EA Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve moving the vacant Early Childhood Intervention Specialist position from the Coordinator/Trainer Scale to the Consultant Scale. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve Rae-Ann Hartsuff as Grant Coordinator for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Coordinator/Trainer Scale in the Compensation Manual. Motion carried unanimously.
- Motion by Kudwa, supported by Rulison, that the Board approve Chelsea Armstrong as Paraprofessional for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Dar Pung as Paraprofessional for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the 2024-2025 Audit Report as presented by Ali Barnes of Yeo and Yeo. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board adopt the Neola Policies from Vol. 4, No. 1 as follows: 2266, 2412, 5517.01, 7540.02, 7541 (Rescind), 8305
- Motion by Rulison, supported by Armbrustmacher, that the Board adopt the NEOLA Fall Nondiscrimination Policies from Vol. 4, No. 1 as follows: 1422 (Replace), 1422.02 (Rescind), 1662 (Rescind), 3122 (Replace), 3122.02 (Rescind), 3362 (Rescind), 4122 (Replace), 4122.02 (Rescind), 4362 (Rescind)

IX. Other Matters for Possible Discussion/Action

- Motion by Armbrustmacher, supported by Rulison, that the November 3, 2025 Regular Board of Education Meeting be adjourned at 5:55 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa, Secretary

Lori Schulte, Recording Secretary